WALMER TOWN COUNCIL
62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel/Fax: 01304 362363
Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated the 25th November 2026

F+GP Cttee: Cllr P Jull, Cllr J Murray, Cllr M Eddy, Cllr P Ludwig, Cllr L Ludwig, Cllr A Friend, Cllr K Lee, Cllr T Grist, Cllr D Richardson and Cllr S Waite-Gleave.

You are hereby summoned to attend a meeting of THE FINANCE & GENERAL PURPOSES COMMITTEE to be held at **7pm Monday 30th November 2026 at:**

Elizabeth House, St Marys Road, Walmer.

Roland Aldred
Town Clerk

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AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST
To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3. OPENNESS AND TRANSPARENCY
To remind those present of the following:-
The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. MINUTES Attach 1

Approve the minutes of the meeting held on 29th July, 2026.

5. COUNCIL FINANCE UPDATES

i. To receive the Q2 2026/27 vs 2025/26 update. Attach 2

ii. To note the Bank Reconciliation up to 30/09/26. ENC 1

6. BUDGET Attach 3

To review and make recommendations to Full Council based on a draft budget put forward by officers.

7. NEXT MEETING

28th January 2026

Attach 1

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MINUTES

DRAFT Minutes of the meeting of the Finance & General Purposes Committee held at 7pm on Wednesday, 29th July 2026, Elizabeth House, St Marys Road, Walmer

Present: Cllr P Jull, Cllr A Friend, Cllr D Richardson, Cllr M Eddy and Cllr T Grist.
Officer(s) Roland Aldred (Town Clerk)

173. ELECTION OF A CHAIRMAN OF THE COMMITTEE FOR 2026/27.

Cllr P Jull was the only nomination put forward.
RESOLVED – To appoint Cllr P Jull as the Chairman of Finance and General Purposes for the year 2026/27.
Proposed – Cllr A Friend
Seconded – Cllr M Eddy
For - 5 Against - 0 Abstain - 0

175. ELECTION OF A VICE CHAIRMAN OF THE COMMITTEE FOR 2026/27.

Cllr M Eddy was the only nomination put forward.
RESOLVED – To appoint Cllr M Eddy as the Vice Chairman of Finance and General Purposes for the year 2026/27.
Proposed – Cllr A Friend
Seconded – Cllr T Grist
For - 5 Against - 0 Abstain - 0

175. APOLOGIES FOR ABSENCE.

Cllrs P Ludwig, L Ludwig, S Waite-Gleave and Lee offered apologies that were accepted. Cllr J Murray offered apologies, but these were not seen until after the meeting had closed.

176. DECLARATIONS OF INTEREST.

Cllr Jull Declared a VAOI in respect of items 180ii and 184 ii as a member of the trustees for the venue where the club trains.

177. OPENNESS AND TRANSPARENCY.

The Chairman reminded all present of their responsibilities under the Local Government Audit and Accountability act in respect of the public attending and recording meetings.

178. MINUTES.

The minutes of the meeting held on the 30th April 2026 were received.

RESOLVED – To accept to minutes of the 30th April 2026 as a true and accurate record.

Proposed – Cllr Friend

Seconded – Cllr M Eddy

For - 4 Against - 0 Abstain - 1

179. COUNCIL FINANCE UPDATES.

i. To receive an update on the 2026/27 financial position vs the budget vs 2025/26 financial position for the councils spend.

RESOLVED – To note the financial update.

Proposed – Cllr M Eddy

Seconded - Cllr A Friend

For - 5 Against - 0 Abstain - 0

ii. To note the bank reconciliation up to 30/06/26

RESOLVED – To note the bank reconciliation.

Proposed – Cllr A Friend

Seconded - Cllr M Eddy

For - 5 Against - 0 Abstain - 0

180. GRANT APPLICATIONS

Members received presentations from organisations that had applied for a small grant:

i. Walmer Parish Churches

Members received a grant application form and a written pitch from Walmer Parish Churches for a grant of £500 towards the cost of a replacement floor at the Parish Hall. The current floor has been in situ for 40 years and needs replacement. The hall is a well-used community asset ad multiple quotes and solutions have been considered before selecting a solution.

ii. TGI Tang Soo Do

Members received a grant application form and a written pitch from TGI Tango Soo Do for a grant of £500 towards replacement of training equipment. The Club is based out of the Landmark centre is very successful in national and international competitions. Recently a youth section has started with 8-14 years olds taking part, the frequency of these sessions is planned to increase.

182. RECOMMENDATIONS OF THE INTERNAL AUDITOR.

Members received a written report from the Clerk on recommendations that were made by the internal auditor.

RESOLVED - To recommend to Full Council that Financial Regulation 3.9 part 3 be changed from:
"Provide financial, legal or other advice including in relation to any future transactions."
to:
"Provide financial, legal or other advice including in relation to any future transactions. Other than appropriate in principle advice to the council, with regard to enhancing the good governance and efficiency from the internal auditor"
Proposed – Cllr M Eddy
Seconded – Cllr A Friend
For - 5 Against - 0 Abstain – 0

RESOLVED – To recommend to Full Council that a change be made to Financial Regulation 5.9 increasing the minimum requirement for attempting to get 3 quotes from £500 to £1000.
Proposed – Cllr A Friend
Seconded – Cllr M Eddy
For - 5 Against - 0 Abstain – 0

183. CONFIDENTIAL TO BE HELD UNDER THE PUBLIC BODIES (admission to meetings) ACT 1960

Members moved in to a confidential session.
RESOLVED – To move into a confidential session.
Proposed – Cllr A Friend
Seconded – Cllr M Eddy
For - 5 Against - 0 Abstain - 0

184. GRANT APPLICATIONS

i. Walmer Parish Churches
RESOLVED – To recommend a grant in the amount of £500 be made to Walmer Parish Churches.
Proposed – Cllr A Friend
Seconded – Cllr D Richardson
For - 5 Against - 0 Abstain – 0

ii. TGI Tang Soo Do
RESOLVED – To recommend to Full Council that a grant in the amount of £500 be made to TGI Tang Soo Do
Proposed – Cllr A Friend
Seconded – Cllr M Eddy
For - 3 Against - 1 Abstain – 1

183. DATE OF NEXT MEETING.

30th November 2026.

The meeting ended at 20.05.

Chairman: **Date:**

Attach 2

Q1+2 2026/27 income and Expenditure vs budget vs 2025/26

Income

Year		26/27				25/26	
Code	Description	Budget	Actual	Balance remaining	% of budget remaining	Actual	% 23/24 vs 24/25
100	Admin	£0.00	£0.00	£0.00	100.00%	£0.00	100.00%
109	Barclay's Bank BCP	£0.00	£0.00	£0.00	100.00%	£0.00	100.00%
110	Allotments	£2,640.00	£105.01	£2,534.99	-96.02%	£231.64	-54.67%
112	Interest - unity deposit	£3,500.00	£2,937.14	£562.86	-16.08%	£2,763.15	6.30%
112	Bank Interest - Charity bank	£4,500.00	£0.00	£4,500.00	0.00%	£4,485.29	100.00%
113	Bank Interest - Redwood	£4,000.00	£3,306.64	£693.36	0.00%	£0.00	100.00%
170	Events	£8,245.00	£8,299.17	-£54.17	0.66%	£7,641.19	8.61%
175	EV Charge Points	£350.00	£569.17	-£219.17	0.00%	£0.00	100.00%
180	Grants and donations	£0.00	£0.00	£0.00	0.00%	£0.00	100.00%
190	Hawkshill	£80.00	£0.00	£80.00	-100.00%	£0.00	100.00%
200	Land Management	£950.00	£15.00	£935.00	-98.42%	£0.00	100.00%
220	Precept	£259,922.65	£259,922.65	£0.00	0.00%	£261,312.20	-0.53%
240	Projects and Activities	£0.00	£0.00	£0.00	0.00%	£0.00	100.00%
	Total	**£284,187.65**	**£275,154.78**	**£9,032.87**	**-3.28%**	**£276;433.47**	**-0.46%**

Expenditure

Code	Description	Budget	Actual	Balance remaining	% of budget remaining	Actual	% 23/24 vs 24/25
1000	Admin	£18,350.00	£8,316.77	£10,033.23	54.68%	£6,632.94	25.39%
1100	Allotments	£3,300.00	£473.05	£2,826.95	85.67%	£1,116.46	-57.63%
1300	Audit Fees	£1,800.00	£280.00	£1,520.00	84.44%	£280.00	0.00%
1400	Climate Emergency	£3,750.00	£1,777.00	£1,973.00	52.61%	£886.12	100.54%
1600	Election Expenses	£3,000.00	£0.00	£3,000.00	100.00%	£0.00	100.00%
1700	Events	£16,500.00	£7,396.97	£9,103.03	55.17%	£5,831.27	26.85%
1800	Grants and Donations	£4,500.00	£2,600.00	£1,900.00	42.22%	£1,929.00	34.78%
1900	Hawkshill	£14,100.00	£1,058.84	£13,041.16	92.49%	£776.93	36.29%
2000	Land Management	£9,100.00	£514.20	£8,585.80	94.35%	£456.94	12.53%
2100	Office Premises	£8,000.00	£2,095.77	£5,904.23	73.80%	£2,147.08	-2.39%
2150	Public Works Repayment	£15,130.00	£7,563.40	£7,566.60	50.01%	£7,563.40	0.00%
2300	Professional and Legal	£4,000.00	£13.30	£3,986.70	99.67%	£12.09	10.01%
2400	Projects and Activities	£86,100.00	£10,882.61	£75,217.39	87.36%	£29,503.77	-63.11%
2500	Publicity and Promotion	£1,936.00	£0.00	£1,936.00	100.00%	£336.00	-100.00%
2600	Quadrennial Tree Survey	£700.00	£0.00	£700.00	0.00%	£0.00	100.00%
2700	Salaries and staff costs	£125,500.00	£59,163.93	£66,336.07	52.86%	£59,046.10	0.20%
2800	Stony Path	£2,000.00	£1,275.00	£725.00	36.25%	£525.00	142.86%
2900	Tree Planting	£2,000.00	£0.00	£2,000.00	0.00%	£0.00	100.00%
3000	Contingency	£0.00	£0.00	£0.00	0.00%	£0.00	100.00%
	Total	**£319,766.00**	**£103,410.84**	**£216,355.16**	**67.66%**	**£117,043.10**	**-11.65%**

Attach 3

WALMER
TOWN COUNCIL

Item: Budget 26/27
Date: 24/11/26
Meeting: November 2026 Finance and General purposes
From: Roland Aldred

Attached is the budget sheet for 2026/27.

Notable changes within the budget for 2026/27:

- Increase in web costs to facilitate design of a new website.
- Removal of Christmas event as agreed at Events Committee
- Increase in Walmer in Bloom Costs to facilitate a reserve to cover cost of load testing every three years
- Reduction in capital cost of outdoor gym as project has been completed a £5k cost to be used as a reserve to facilitate eventual rebuild or additional equipment has been left in.

Precept

In 2026/27 the council held the contribution to the council tax at the same level (the 3rd year in a row) and took a precept of £259, 922.65.

Tax base

2026/27 saw a reduction in the tax base of 19.04 band d equivalents. We are still awaiting the tax base for 2027/28 this is usually available at the end of December.

Costs and income current year

The projected income (including precept) for 2026/27 is £282,589.47. The projected total cost of the council for 26/27 is £374,558.89, this shows an overspend of £91,999.42. £44k of this comes from the reserve set aside for the outdoor gym making the total overspend £47999.42 these were based on several agreed overspend the largest being to fund the remainder of the gym from reserves.

Reserves position.

At the start of the 2026/27 year the council held £338,086 in the bank. This was an increase from previous year, this was brought about by a large budget in year being allocated to the outdoor gym that had not be spent. In the year 2026/27 we have delivered the gym project at a cost of £120k+ this means the projected total reserves at the start of 2027/28 financial

year will be £270,172.95 roughly equivalent to one year's operation. Of this money £120,218.99 will have been allocated to various projects activities or protection funds. In an emergency some of these funds could be reallocated. This leaves a total of £149,953.96 in unallocated based on the council agreed reserve policy a general reserve of three months operating or ¼ of the precept should be held this is approximately £65k meaning that the unallocated reserves continue to be healthy.

Conclusion

The budgeted cost for the council for the financial year 2027/28 is £283,230.00 with income not including the precept of £23,220.00 making total running costs for the year £260,010. This assumes that the income derived from events and projects operate as per previous years, this also make assumptions about interest rates remain at similar levels. Higher interest rates would offer greater benefits while lower interest rates would reduce income.

Recommendation

To hold the tax rate at the same rate per band d for the year 2027/28 subject to receiving the tax and base and reviewing the changes this will make to the precept. Previous year's tax base would net a precept again of £259, 922.65 meaning a small amount of the reserves would be required to fil the gap in the budget.

		25/26	26/27			27/28 proposed	
Heading	Sub heading	Actuals	Current YTD	Forecasted for balance at of year	Budget	Budget	Notes
Administration	General Office Costs	£2,267.52	£1,885.87	£2,500.00	£2,500.00	£2,500.00	
	Insurance	£2,463.66	£2,738.21	£2,738.21	£2,800.00	£3,200.00	
	Allowances	£5,490.00	£0.00	£6,000.00	£6,000.00	£5,500.00	
	Travel exp	£113.48	£16.40	£100.00	£250.00	£250.00	
	Office Equip	£0.00	£500.00	£3,500.00	£500.00	£500.00	
	Civic Functions	£0.00	£200.00	£0.00	£200.00	£0.00	
	Web	£0.00	£500.00	£0.00	£500.00	£5,000.00	Planned project to redesign website
	Telecoms	£1,367.76	£2,000.00	£1,700.00	£2,000.00	£1,700.00	
	Meeting Costs	£616.25	£334.75	£900.00	£1,100.00	£800.00	
	Subscriptions	£1,917.00	£2,250.00	£2,047.00	£2,250.00	£2,350.00	
	Bank Charges	£170.60	£125.75	£200.00	£250.00	£200.00	
Allotments	Campbell Road	£313.33	£204.00	£300.00	£1,000.00	£800.00	
	Utilities	£916.50	£274.05	£1,500.00	£2,000.00	£1,800.00	
	Refunds	£200.00	£0.00	£300.00	£300.00	£300.00	
Audit Fees	Audit fees	£910.00	£1,200.00	£1,200.00	£1,800.00	£1,400.00	
Election expenses	Election fees	£0.00	£0.00	£0.00	£3,000.00	£3,000.00	
Events	Children's Festival	£4,456.97	£4,178.57	£4,178.57	£5,300.00	£6,250.00	
	Brocante	£2,134.17	£3,278.78	£4,278.78	£4,550.00	£4,750.00	
	Christmas carols/event	£0.00	£0.00	£0.00	£3,200.00	£0.00	
	Replacement event 2024 (NEW)	£0.00	£1,910.00	£3,000.00	£3,000.00	£3,000.00	
	Events general	£772.78	£433.06	£433.06	£450.00	£450.00	
Grants and Donations	General Grants	£2,028.98	£2,100.00	£3,000.00	£3,000.00	£3,000.00	
	Green Grants	£498.78	£500.00	£1,000.00	£1,500.00	£1,500.00	
	Capital Grants	£5,000.00	£0.00	£0.00	£0.00	£0.00	
Hawkshill	Hawkshill Management plan	£5,425.13	£1,962.31	£7,000.00	£14,100.00	£14,100.00	To move remaining current year balance to a reserve for a project to replace stairway
Land Management	Drill Field/access road/ lighting	£3,989.30	£466.00	£1,000.00	£2,500.00	£2,500.00	
	Peace Garden	£1,143.49	£514.20	£1,000.00	£2,600.00	£2,600.00	
	Emergency works (trees, hedges ect)	£0.00	£0.00	£0.00	£2,000.00	£1,500.00	
	Outdoor Gym rental and maintenance	£0.00	£0.00	£500.00	£4,000.00	£4,500.00	
	MUGA	£0.00	£0.00	£0.00	£0.00	£0.00	
Office Premises	Maintenance No 62	£4,941.68	£73.84	£1,300.00	£4,000.00	£2,000.00	
	Running Costs No 62	£4,749.99	£2,566.18	£4,000.00	£4,000.00	£4,000.00	
Loan	PWLB	£15,126.80	£15,126.80	£15,126.80	£15,130.00	£15,130.00	
Professional and Legal	Legal fees - General	£0.00	£0.00	£500.00	£0.00	£0.00	
	HR	£0.00	£0.00	£168.00	£0.00	£0.00	
	IT	£3,774.76	£4,000.00	£4,000.00	£4,000.00	£4,000.00	
Projects and Activities	Walmer In Bloom	£6,108.20	£8,523.35	£10,000.00	£10,100.00	£11,000.00	
	A&E (highways improvements)	£7,000.00	£0.00	£0.00	£8,000.00	£8,000.00	Move existing 2026/27 to reserves
	Historic Walk	£0.00	£0.00	£0.00	£1,000.00	£0.00	
	Outdoor Gym	£437.75	£124,598.47	£130,598.47	£40,000.00	£5,000.00	
	DDC Toilets	£24,435.16	£0.00	£25,000.00	£27,000.00	£27,000.00	
	New project	£12,500.00	£0.00	£0.00	£0.00	£0.00	
Publicity and Promotion	Newsletter fees (public Consult)	£0.00	£0.00	£0.00	£1,600.00	£1,000.00	
	Noticeboard refurbishment	£336.00	£0.00	£0.00	£336.00	£0.00	Move existing 2026/27 to reserves
Tree survey	Tree survey	£0.00	£0.00	£0.00	£700.00	£0.00	
Staff Salaries	Salaries and Pension	£125,101.15	£61,249.28	£130,000.00	£123,500.00	£126,000.00	
	Training staff/clirs	£477.20	£100.00	£1,000.00	£2,000.00	£2,000.00	
	Payroll processing	£0.00	£0.00	£0.00	£0.00	£0.00	
Stony Path	Stony path project	£525.00	£1,275.00	£2,000.00	£2,000.00	£2,000.00	
Climate emergency	Beebombs	£281.00	£0.00	£100.00	£450.00	£0.00	Move existing 2026/27 to reserves
	Thermal Camera	£103.50	£103.50	£0.00	£150.00	£150.00	Move existing 2026/27 to reserves
	Swift boxes (NEW)	£0.00	£0.00	£0.00	£100.00	£0.00	
	Water Refill Stations (NEW)	£0.00	£937.00	£1,000.00	£0.00	£0.00	
	Water testing kits	£840.00	£840.00	£840.00	£900.00	£900.00	
	Walmer against plastic stickers	£46.12	£0.00	£0.00	£0.00	£50.00	
	Tree donation project	£0.00	£0.00	£550.00	£550.00	£550.00	
	Projector	£178.95	£0.00	£0.00	£0.00	£0.00	
	Churchill Avenue (NEW)	£0.00	£0.00	£0.00	£1,600.00	£0.00	Move existing 2026/27 to reserves
Tree planting	Planting	£0.00	£0.00	£0.00	£2,000.00	£1,000.00	
Total		**£249,158.96**	**£246,965.37**	**£374,558.89**	**£321,766.00**	**£283,230.00**	

Precept for 2025/2026 received

Income		25/26 Actuals	Current 26/27	Projected 26/27 -	26/27 Budget
Bank Interest		*£14,276.45*	*6,243.78*	£10,000.00	£11,000.00
Events	Children's	£300.00	£309.22	£309.22	£300.00
	Brocante	£7,341.19	£8,017.60	£8,017.60	£7,700.00
	Carols on The Green	£0.00	£0.00	£0.00	£0.00
Allotments	Allotments	£2,992.00	£105.01	£2,640.00	£2,640.00
Drill field	Drill Field rent	£926.95	£0.00	£950.00	£1,000.00
Hawkshill	Hawkshill	£80.11	£0.00	£80.00	£80.00
EV Point	EV Income	£496.17	£569.15	£670.00	£500.00
Grants & Donations	Received Grants	£15,000.00	£0.00	£0.00	£0.00
Total		**£41,412.87**	**£15,244.76**	**£22,666.82**	**£23,220.00**

	25/26 actual	26/27 forecast spend	26/27 Including money moved to reserves	27/28 forecast
Total expenditure minus income	**£207,746.09**	**£351,892.07**	**£327,555.07**	**£260,010.00**

Reserves	26/27 start of year	27/28 forecast start of year*
Outdoor gym	£44,000.00	£0.00
Building	£20,000.00	£20,000.00
Hawkshill	£8,000.00	£8,000.00
Financial impact	£12,305.99	£12,305.99
Legal	£10,000.00	£10,000.00
Churchill Avenue	£3,600.00	£5,200.00
Hawkshill steps project	£0.00	£7,100.00
Notice board	£1,650.00	£2,000.00
Historic walk	£1,000.00	£1,000.00
Water filing station	£4,000.00	£3,063.00
Stoney path	£15,000.00	£15,000.00
Road improvements	£10,000.00	£18,000.00
Swift boxes	£0.00	£100.00
Beebombs	£0.00	£450.00
Election	£15,000.00	£18,000.00
General Reserves level set by policy	**£65,000.00**	**£65,000.00**
Total Allocated Reserves (not inc General Reserve)	**£144,555.99**	**£120,218.99**
Total Reserves	**£338,086.00**	**£270,172.95**

*assuming this changes in budget are agreed.

Total forecast reserves at 31/3/27 (including all reserves) £270,172.95
LY Unallocated reserves as at 31/3/26 (not including General reserve as allocated) £193,530.01
Unallocated reserves forecast as at 31/3/27 (not including General reserve line as allocated) **£149,953.96**