



62 The Strand, Walmer, Deal, Kent CT14 7DP

Tel: 01304 362363

Web site: www.walmercouncil.co.uk E-mail: clerk@walmercouncil.co.uk

Dated 23rd June 2026

You are hereby summoned to attend the **COUNCIL MEETING** of **WALMER TOWN COUNCIL** to be held on **Wednesday 1st July 2026 Walmer Parish Hall, Dover Road, Walmer.**

At 7.30pm.

**Roland Aldred
Town Clerk**

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Attach 1

3. OPENNESS AND TRANSPARENCY

To remind those present of the following: -

The right to record, film and to broadcast meetings of the council, committees and sub committees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. While those attending meetings are deemed to have consented to the filming, recording, or broadcasting of meetings, those exercising the rights to film, record and broadcast must respect the rights of other people attending under the Data Protection Act 1998. Any person or organisation choosing to film, record or broadcast any meeting of the Council or a committee is responsible for any claims or other liability from them so doing.

4. CHAIRMAN'S REPORT

Update on various matters from the Chairman.

5. MINUTES

To approve the minutes of the Council meeting of the 3rd June 2026.

Attach 2

6. REPORT ON ACTIONS FROM LAST MEETING

To receive a report on the actions from the last meeting.

7. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

- i) To agree to suspend the meeting for up to 15 minutes to allow discussion with members of the electorate of the Parish of Walmer present at the meeting on items of the agenda. Any items not on the agenda that members of the public wish to speak on will be noted for consideration of including on a future agenda.
- ii) To receive a report from the DDC/KCC Members for Walmer.

8. CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

To receive a report from the Police on crime and anti-social behaviour in Walmer.

9. COMMITTEE REPORTS & MINUTES

- i. To receive any reports and any agreed minutes as follows:
 - a. Amenities & Environment – minutes from the 23rd April 2026. Attach 3
 - b. Finance & General Purposes – No minutes to receive.
 - c. Walmer in Bloom – No minutes to receive.
 - d. Events Committee – Minutes from 27th May 2026. Attach 4
 - e. Planning Committee – Minutes from 5th May 2026. Attach 5
 - f. Climate Emergency Working Group – Minutes from 26th March 2026. Attach 6
- ii. To receive any comments about the draft minutes on Walmer Town Council's website. The following draft minutes are available on the website:
 - a. Amenities & Environment – Minutes from 16th June, 2026
 - b. Events Committee – minutes from 17th June, 2026
 - c. Planning Committee – minutes from the 9th June 2026
 - d. Climate Emergency Working Group – minutes from the 28th May 2026

To decide on adding Cllr Friend to the Community Resilience Action Plan Working Group.

10. REPORT OF THE CLERK

To receive a report from the Clerk on matters received.

11. FINANCIAL REPORT

For noting:

- i. Bank balances. Attach 7
- ii. Committee budgets. Attach 7
- iii. Monthly statement for June 2026.

12. UPDATE ON OURDOOR GYM

To receive a verbal update on the progress of the outdoor gym.

- 13. DOVER DISTRICT COUNCIL'S PARKING STRATEGY** Attach 8
To receive an update on the process to be followed by Dover District Council for determining the future of Borrow Pit Car park.
- 14. CONSULTATION ON THE REMOVAL OF THE ON-CALL SECTION AT DEAL FIRE STATION** Attach 9
To receive a written report on the consultation going live on the 25th June 2026 for the removal of the on-call section at Deal Fire Station.
- 15. SAILING REGATTA CAMPING**
To receive a verbal update on the progress of the camping on the drill field for the sailing regatta.
- 16. DATE OF NEXT MEETING**
2nd September 2026

Declarations of interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest in the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared an OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which the members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken, on the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interest (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone they should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on matter under consideration

Note to the code:

Situations in which a member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the wellbeing of a Member, relative or close associate, employer ect. but not their financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer ect would probably constitute either an OSI or in some cases a DPI.



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DRAFT Minutes of the Meeting of Walmer Town Council held on Wednesday June 4th 2026 – 7.30 pm at Walmer Parish Hall, Dover Road, Walmer.

Present Councillors: Cllr T Bond (Chairman), Cllr M Simpson Cllr L Ludwig, Cllr A Friend, Cllr M Eddy, Cllr J Murray, Cllr D Richardson, Cllr R Blackwell, Cllr S Waite-Gleave, Cllr P Findley, Cllr E Crockford, Cllr P Ludwig, Cllr T Grist, and Cllr P Jull.

Officer Present: Roland Aldred, Town Clerk.

63. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs K Lee.

64. DECLARATIONS OF INTEREST

No declarations were made.

65. OPENNESS AND TRANSPARENCY

The Chairman reminded all those present of the openness and transparency statement.

66. CHAIRMAN'S REPORT

Cllr Bond reported that a request had been made to discuss a petition around car parking charges on to an agenda for Walmer Town Council. The local press had contacted Walmer Town Council asking for a statement on an incident of camping and bonfires on the beach.

67. MINUTES

Members received the minutes of the Council meeting held on Wednesday, May 6th 2026.

RESOLVED: To approve the minutes and ask the chairman to sign these.

Proposed by Cllr A Friend

Seconded by Cllr M Eddy

For 13 Against 0

Abstain 1

68. REPORT ON ACTIONS FROM THE LAST MEETING

No updates were provided

69. QUESTIONS AND/OR OBSERVATIONS FROM THE ELECTORATE OF WALMER

i. No members of the public were present.

ii. No KCC members were present

Cllr Chris Vinson of Dover District Council offered apologies.

70. CRIME AND ANTI-SOCIAL BEHAVIOUR REPORTS

Kent Police have provided information on the benefits of using what 3 words for providing locations.

3 arrests have been made in connection with the spate of motorcycle thefts in the local area.

Reports of forged £50 notes have been received locally.

The Deal High Street has had multiple reports of anti-social behaviour including abusing shop keepers and staff.

71. COMMITTEE REPORTS AND MINUTES

- i. To receive any reports and any agreed minutes as follows:
 - a. Amenities & Environment – no minutes to receive.
 - b. Finance & General Purposes – No minutes to receive.
 - c. Walmer in Bloom – minutes from the 17th March 2026.
 - d. Events Committee – Minutes from 22nd April 2026.
 - e. Planning Committee – Minutes from 7th April 2026.
 - f. Climate Emergency Working Group – No minutes to receive.

RESOLVED – To accept the minutes of the committees.

Proposed by Cllr A Friend

Seconded by Cllr M Eddy

For 14

Against 0

Abstain 0

- ii. To receive any comments about the draft minutes of meetings taken place since the last council meeting.
 - a. Planning Committee – draft minutes from 5th May 2026.

RESOLVED – To note.

Proposed by Cllr M Eddy

Seconded by Cllr A Friend

For 14

Against 0

Abstain 0

72. REPORT OF THE CLERK

The Clerk reported:

- i. Children's Festival on the 4th July 2026 any volunteers to assist on the day should contact the office.
- ii. A replacement tap was fitted at the allotments.
- iii. The Outdoor gym is progressing and an estimated start date for work is on the 22/6/26, work will take at least 3 weeks depending on weather. The office is working on agreeing the compound license.

Cllr L Ludwig further updated that there will be small opening ceremony for the Gym when completed and then induction courses will be provided for interested members of the public.

73. FINANCIAL REPORT

i. Monthly bank balances.

Financial information as at 27/05/26

| | |
|---------------------|--------------------|
| Charity Bank | £104,485.29 |
| Redwood bank | £104,000.41 |
| Unity Trust current | £325,533.97 |
| Unity Trust Deposit | £34,830.39 |
| Total | £568,850.06 |

ii. Committee Budgets

Committee budget vs spends 2026/27 as at 30/04/26

| Committee | Budget | Spend | notes |
|------------------------------|------------|------------|-------------------------------------|
| Amenities and Environment | £28,000.00 | £ 2,982.00 | includes CEWG |
| Events | £16,500.00 | £ 558.99 | |
| Finance and General purposes | £ - | | |
| Human Resources | £ - | | |
| Planning | £ - | | |
| Walmer in Bloom | £26,800.00 | £ 2,842.76 | includes Hawkshill and Peace Garden |

iii. Monthly Finance report

Balance at start of month £575,096.91

| Payments | Who | For | Amount | Budget Header |
|---|------------------------------|-----|------------|---------------------------------|
| British Gas | Utility Bill | | £73.03 | Office Premises |
| Viking | Stationary | | £120.46 | Admin |
| Mitec | Telecoms | | £150.29 | Admin |
| Public Works Loan Board | Loan Repayment | | £7,563.40 | Public Works Loan Board |
| Royal Marines Association | Grant Payment | | £500.00 | Grants and Donations |
| Apex Clean | Office Cleaning | | £160.00 | Office Premises |
| Downs Sailing Club | Grant Payment | | £500.00 | Grants and Donations |
| Ms A Allen | Deposit Refund for Allotment | | £100.00 | Allotments |
| Spectrum Safety | Fire Extinguisher Check | | £45.60 | Office Premises |
| Royal British Legion | Poppy Wreaths | | £142.50 | Office Premises |
| Mr D Halpin | Window Cleaning | | £12.00 | Office Premises |
| HMRC (PAYE/NI) | Tax and National Insurance | | £1,936.58 | Salaries and Staff Costs |
| Lloyds Bank | Bank Charges | | £3.00 | Admin |
| Swimsafety | Water Testing Kits | | £1,008.00 | Climate Emergency Working Group |
| Hopkins | Defibrillator Testing | | £249.48 | Office Premises |
| Walmer Churches | Hire Of Meeting Room | | £88.75 | Admin |
| Kent Copier Services | Photocopier Hire | | £117.54 | Office Premises |
| Staff | Salaries | | £5,705.49 | Salaries and Staff Costs |
| Kent County Council Local Government Pension Scheme | Pension Payments | | £1,821.52 | Salaries and Staff Costs |
| Unity Bank | Bank Charges | | £11.20 | Admin |
| Total | | | £20,307.84 | |

| Receipts | Who | For | Amount | Budget Header |
|-------------------|-------------------------------------|-----|-----------|-----------------|
| Eventbrite | Brocante Payments | | £848.65 | Events |
| Mr L Rich | Payment for Children's Festival | | £50.00 | Events |
| HMRC | VAT Refund | | £5,747.86 | VAT Repayments |
| Allotment Holders | Rent, Deposit and Insurance and key | | £155.24 | Allotments |
| Deal Rugby Club | Rent for Drill Field | | £326.94 | Land Management |
| Total | | | £7,728.69 | |

Balance at end of month £562,517.74

This month spend -£12,579.15

% of yrs precept for month 4.84%

Total net spend YTD -£28,528.88

% of precept YTD 10.98%

Last year -£40,318.55

% of precept for month -15.43%

Total spent LYTD -£48,172.69

% of precept LYTD -18.43%

RESOLVED – Members agreed to note the bank balances, committee budget positions and monthly finance updates.

Proposed by Cllr P Jull

Seconded by Cllr A Friend

For 14

Against 0

Abstain 0

- iv. Members received a recommendation from the Walmer in Bloom Committee to increase the budget by £1470 from General reserves to cover the cost of column testing on roadside lampposts.

RESOLVED – To increase the Walmer in Bloom Budget by £1470.

Proposed by Cllr L Ludwig

Seconded by Cllr P Ludwig

For 13

Against 1

Abstain 1

74. GRANT

Members received a recommendation from the Finance and General purposes Committee to award a grant of £600 to the Deal and Walmer Carnival Association for prizes and entertainment at the Teddy Bears Picnic.

RESOLVED – To award the grant.

Proposed by Cllr A Friend

Seconded by Cllr D Richardson

For 14

Against 0

Abstain 0

75. COMMUNITY GOVERNANCE REVIEW

Members received written report from the Clerk on the DDC recommendations for the Community Governance Review. Members discussed the savings involved in the recommendation to reduce to 12 councillors, along with the potential costs, the level of representation, the balance between wards of the representation and low number of responses to the consultation.

RESOLVED – To respond to the second round of consultation for Community Governance review with:

“Without an associated ward boundary review the change in number of councillors recommended creates an imbalance that is unacceptable and Walmer Town Council wishes to remain with 15 members. Councillors on Walmer Town Council commit to a high level of volunteering both through events and other activities and therefore the public would be better served by 15 councillors.

Proposed by Cllr M Eddy

Seconded by Cllr A Friend

For 9

Against 4

Abstain 1

76. PUBLIC CONVENIENCES

- i. Members received a written report from the Clerk regarding the annual request from Dover District Council to support the public conveniences in Walmer. Members discussed the previous agreement with Dover District Council that Marine Road would no longer be part of the request and the 150% increase in costs at Granville Road based on an unexplained increase in cost from £1500 to £18000 for water.

RESOLVED – To agree to pay the full requested amount for the facilities at Marke Wood, to reject the application for support for Marine Road facilities as agreed with DDC 4 years ago and to ask that the Clerk organise a meeting to discuss the £18,000 water bill received for Granville Road facilities and hold off any payment on these facilities until a meeting had taken place and full council had agreed a proposal.

Proposed by Cllr R Blackwell

Seconded by Cllr M Eddy

For 11 Against 3 Abstain 0

- ii. Members discussed an e-mail received from Dover District Council about the future of the public toilets in Walmer option put forward included procuring a new contract or signing over the toilets to Walmer Town Council.

RESOLVED – Member requested that we take up Dover District Council on their offer of a meeting to discuss the future of public conveniences in Walmer, Members felt that none of the options put forward were suitable.

Proposed by Cllr M Eddy

Seconded by Cllr P Ludwig

For 13 Against 1 Abstain 0

Cllr E Crockford left the room

77. AGAR

- i. Members received an audit report from the internal auditor.

NOTED – members noted the report.

Proposed by Cllr A Friend

Seconded by Cllr M Eddy

For 13 Against 0 Abstain 0

Members asked that the recommendation around the requirement for 3 quotes be brought to the next Finance and General Purposes Committee for consideration.

Cllr E Crockford returned to the meeting.

- ii. Members received the annual Governance Statements for 2025/26 which the Clerk read out in the meeting which forms part of the Annual Governance and Accountability Return (AGAR).

RESOLVED – To answer yes to questions 1-8 and 10 and as Walmer Town Council do not manage any trust funds to answer N/A to question 9 and ask the Chairman and Clerk to sign the AGAR.

Proposed by Cllr M Eddy

Seconded by Cllr A Friend

For 14 Against 0 Abstain 0

- iii. Members received the Accounting Statements for 2025/26 which form part of the AGAR.
RESOLVED – To agree the statement for 2025/26 and ask the Chairman to sign the AGAR.
Proposed by Cllr M Eddy
Seconded by Cllr A Friend
For 14 Against 0 Abstain 0

78. LIVE STREAMING MEETINGS

Members received a verbal report from the Clerk and the Chairman on a request from a resident for Walmer Town Council to stream meetings live. Members received information on outline costs including additional staffing time at meetings and cost of equipment.

79. CONFIDENTIAL TO BE HELD UNDER THE PUBLIC BODIES (admission to meetings) ACT 1960

RESOLVED – To move in to a Confidential session to discuss matters of a confidential nature.

Proposed by Cllr A Friend
Seconded by Cllr M Eddy
For 14 Against 0 Abstain 0

80. HR MATTERS

Members received a written recommendation from the Human Resources Committee on the competition of a staff members training plan.

RESOLVED – To agree to the recommendation of the Human Resources Committee increasing the staff members salary by one SCP scale and agreeing the new job title.

Proposed by Cllr J Murray
Seconded by Cllr A Friend

81. DATE OF NEXT MEETING

1st July 2026.

Signed: Date:



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MINUTES

Minutes of the meeting of the Amenity and Environment Committee held on Thursday 23rd April 2026 at 7pm at Elizabeth House, St Marys Road, Walmer.

Present Councillors:

CLlr M Eddy (Chair), Cllr P Findley, Cllr R Blackwell, Cllr D Richardson, Cllr P Jull, Cllr L Ludwig, Cllr M Simpson, Cllr S Waite-Gleave and Cllr P Ludwig.

Non-Voting co-optee present – Mr M Knott.

Officer present: Roland Aldred –Town Clerk

607. WELCOME AND APOLOGIES FOR ABSENCE

The Chairman welcomed everyone to the meeting.
All members were present.

608. OPENNESS AND TRANSPARENCY

The Chairman reminded the meeting of the terms of various rights to record and transmit the transactions of the meeting under the Local Government Audit and Accountability Act 2014.

609. DECLARATIONS OF INTEREST

No interests were declared.

610. MINUTES OF THE PREVIOUS MEETING

Members received the minutes of the committee meeting held on Thursday 26th February 2026.

AGREED- That the minutes are a true record and are approved.

Proposed by Cllr R Blackwell.

Seconded by Cllr P Jull.

For - 8

Against - 0

Abstain – 1

611. REPORTS ON MATTERS FROM LAST MEETING

The Clerk reported that following discussions with KCC regarding painting of the kerb in luminous paint the road is private and therefore they cannot do this or grant permission. Cllr Waite-Gleave is trying to contact the owners to rectify the situation.

Mr Knott reported that the Dover Disability Group had met with DDC in connection to the alarm cords in the Disabled toilets and solution involving a new locking system that will unlock when the alarm cord is pulled, new signage and improved alert systems have been proposed by DDC.

612. QUESTIONS FROM THE PUBLIC

No members of the public were present.

613. HIGHWAYS IMPROVEMENT PLAN

- i. Members received a copy of the current HIP.

NOTED

- ii. Members received information on requests made to the Council for consideration to add to the HIP.

- a. Members received a written report on public correspondence regarding an issue on Campbell Road where residents feel unsafe when exiting their houses due to there being no kerbed area.

AGREED – that as KCC have already allowed planter to be placed to create a virtual pavement that this not be added to the HIP at this time.

Proposed – Cllr D Richardson

Seconded – Cllr P Ludwig

For - 9

Against – 0

Abstain – 0

- iii. Members received a verbal report from the Clerk on the HIP priority items.
- iv. Members received a verbal report from the Clerk on the lighting in the alleyway between Salisbury Road and Church Street. The trees have now been cleared from the lampposts and this has resolved the lighting issue.
- v. Members received a verbal report from the Clerk on the issue of parking on The Strand around the entrance to Admiralty Mews. Following KCC's desk assessment that concluded there were no safety issues at this point, DDC conducted an onsite assessment and concluded that the junction was within the limits for safety.
- vi. New items to be considered at next meeting.
No items were brought forward.
NOTED – Items iii. to vi. Were noted

614. ACCESSIBLE KERB REPORT

Members received a verbal report from the Clerk and Mr Knott on the progress of the updated accessible kerb phase 2 investigation.

615. ELIZABETH HOUSE DEFIBRILLATOR

Members received a written report from the Clerk about the potential removal of the defibrillator at Elizabeth House.

AGREED – To ask the clerk to contact the Church to find out more information about their plans and what if any finance is available from their end regarding replacing the defibrillator.

Proposed – Cllr P Findley

Seconded – Cllr M Simpson

For - 7 Against – 2 Abstain – 0

616. WATER QUALITY

- i. Members received a written report from the Clerk asking members to consider running the next water quality meeting. These meeting include local councils, community stakeholders and Southern Water.

AGREED – To recommend to Full Council that a budget of up to £150 be allocated for a Water Quality meeting in June. To appoint Cllr P Findley to chair the meeting and ask the Clerk to organise said meeting.

Proposed – Cllr S Waite-Gleave

Seconded – Cllr P Findley

For – 9 Against – 0 Abstain – 0

- ii. Member received a verbal report from the Clerk updating them on the latest from the Yellow Fish Campaign. Locations for the yellow fish have been identified, and Southern Water are now working with KCC on relevant permissions.

617. WATER FILING STATION

Members received a written recommendation from the Climate Emergency Working Group regarding installing a water bottle filling station on the Marine Road toilet facilities. This will help to reduce the usage of single use plastic bottles.

AGREED – To recommend to Full Council option 1 and ask full council to approve the spend and on costs of the project.

Proposed – Cllr D Richardson

Seconded – Cllr P Ludwig

For - 9 Against – 0 Abstain - 0

618. CHEMICAL ADDITIVES WITHIN THE ALLOTMENTS

Members received a written recommendation from the Climate Emergency Working Group that a leaflet be produced warning of the potential side effects of chemical use and the alternative solutions. Members noted that this should include the negative effects of the use of peat.

AGREED – That the officers put together a leaflet, to be agreed with Cllr Waite-Gleave. This should be available to all online with a number of printed copies placed in the office.

Proposed – Cllr Waite-Gleave

Seconded – Cllr Richardson

For - 8 Against – 1 Abstain - 0

619. STONEY PATH

Members receive a verbal report from the Clerk on the progress of Stoney Path. Members requested an item be brought back at next meeting to discuss Stoney Path. The item will look at future plans for Stoney Path and dates that actions are required.

620. BIODIVERSITY GRANT

Members received a recommendation from the Climate Emergency Working Group for a Biodiversity Grant to be awarded to Downs Sailing club for use in purchasing water bottles for the NSSA event to reduce single use plastic.

AGREED – To recommend to full Council to approve the Biodiversity Grant.

Proposed by – Cllr D Richardson

Seconded by – Cllr P Jull

For - 9

Against - 0

Abstain – 0

621. DATE OF NEXT MEETING

June 16th 2026.

The meeting was closed at 20.15

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Signature

.....
Date



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Minutes of the Events Committee held on Wednesday 27th May 2026 at No. 62 The Strand, Walmer at 5.30pm.

Present: Cllr Tony Grist; Cllr Diana Richardson, Cllr Adrian Friend, and Cllr Louise Ludwig.

Officers Present: Roland Aldred – Town Clerk.

50. ELECTION OF CHAIRMAN FOR 2026/27.

Cllr Grist was nominated as Chairman.

RESOLVED. That Cllr Grist is duly elected as Chairman of the Events Committee.

Proposed by Cllr Friend

Seconded by Cllr Ludwig

For 4 Against 0 Abstain 0

51. ELECTION OF VICE-CHAIRMAN FOR 2026/27.

Cllr Richardson was nominated as Vice-Chairman.

RESOLVED. That Cllr Richardson is duly elected as Vice-Chairman of the Events Committee.

Proposed by Cllr Friend

Seconded by Cllr Ludwig

For 4 Against 0 Abstain 0

52. APOLOGIES FOR ABSENCE.

No apologies were received.

53. DECLARATIONS OF INTEREST.

No interests were declared.

54. OPENNESS AND TRANSPARENCY.

The Chairman reminded those present of the terms of openness and transparency.

55. MINUTES OF THE PREVIOUS MEETING.

Members considered the minutes of the meeting held on Wednesday 22nd April 2026.

RESOLVED – That the minutes be taken as a true and accurate record.

Proposed by: Cllr Friend

Seconded by: Cllr Richardson.

For 4 Against 0 Abstain 0

56. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE ON THE AGENDA.

None.

57. EVENTS BUDGET.

Members received the Events Budget for 2026/27.

NOTED.

58. EVENT PLANNING CHILDREN'S FESTIVAL 2026.

Members received a written update on the activities, caterers and volunteer organisations that have confirmed for the Children's Festival.

- i. The officer provided an update on all planning underway for the festival.

Members will look to see if we have any windbreaks that Caspian's Storm can use on the day.

Members asked officers to approach the Downs Sailing club to ask if performers could make use of the facilities in the sailing club for changing purposes.

RESOLVED. Members approved a proposal to spend £34.98 on acrylic pens.

Proposed by Cllr Friend

Seconded by Cllr Ludwig

For 4 Against 0 Abstain 0

RESOLVED. Members approved the expenditure of £186.66 to purchase 6 new radios to replace the older versions where the batteries have perished.

Proposed by Cllr Friend

Seconded by Cllr Richardson

For 4 Against 0 Abstain 0

- ii. Members received confirmation that the event plan had been accepted by Dover District Council.
Noted.
- iii. Members received a draft copy of the advertising poster for the Children's Festival. Members requested minor changes to the design to reorganise the order in which the activities were presented.
- iv. Members received a copy of the event programme and webpage. Members were happy with this and asked that officers go ahead and upload this.
- v. Members received the design for the wristbands. These were approved and officers were asked to purchase these.

59. EVENT PLANNING BROCANTE 2026.

- i. The officer provided an update on planning for this event. Pitches have now sold out for standard pitches and there is one charity pitch remaining. A waitlist has been started for the standard pitches.

The event plan is completed and due to be uploaded.

Members discussed an application for a charity pitch from an unregistered charity. Members felt that an exception could not be made and that the charity pitches would only be available to registered charities.

61. FUTURE/OTHER EVENTS 2026.

- i. Cllr Ludwig presented the vision for the Gym Launch Event. The date will still need to be confirmed; this will likely be a Saturday with a potential 10am-2pm time. The ribbon will be cut by members of the Working Party. A selection of sample sessions led by local professionals will occur with music to be provided if required by the professional. Officers to look if a gazebo on the beach would be accepted by Dover District Council for shade.

RESOLVED – To increase the delegated budget to £2000, Spend will be agreed by the officer and Chairman of Events Committee.

Proposed – Cllr Friend

Seconded – Cllr Richardson

For 4 Against 0 Abstain 0

62. DATE OF NEXT MEETING.

Wednesday 17th June 2026 @ 5.30pm.

The Chairman closed the meeting at 18.45pm.

Signed

Date



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Minutes of the meeting of Walmer Town Council Planning Committee held on Tuesday 5th May 2026 at 7.00pm at Elizabeth House, St Mary's Road, Walmer.

Present: Councillors:

Cllr J Murray (Chair)
 Cllr R Blackwell
 Cllr M Simpson
 Cllr S Waite Gleave
 Cllr T Grist
 Cllr T Bond

Officers present:

John Miles (Administration Officer)
 Roland Aldred (Town Clerk)

629. ELECTION OF A CHAIRMAN FOR THE COMMITTEE FOR 2026/2027

Resolved – Postponed until June meeting

Proposed: Cllr T Bond

Seconded: Cllr S Waite Gleave

For: 6 Against:0 Abstain: 0

630. ELECTION OF A VICE CHAIRMAN FOR THE COMMITTEE FOR 2026/2027

Resolved – Postponed until June meeting

Proposed: Cllr T Bond

Seconded: Cllr S Waite Gleave

For: 6 Against:0 Abstain: 0

631. APOLOGIES FOR ABSENCE

Cllr Lee offered apologies that were accepted.

632. DECLARATIONS OF INTEREST

None Received

633. OPENNESS AND TRANSPARENCY

All those present were reminded of the Rights and Obligations under the Local Government Audit and Accountability Act 2014.

634. A SHORT GUIDE TO PLANNING COMMITTEE RECOMMENDATIONS AND CONDITIONS

Resolved- Noted

635. MINUTES OF THE PREVIOUS MEETING

Resolved – That the minutes be accepted as a true and accurate record.

Proposed: Cllr R Blackwell

Seconded: Cllr T Bond

For: 6

Against:0

Abstain: 0

636. MATTERS ARISING FROM THE MINUTES NOT COVERED ELSEWHERE

None Received

637. PLANNING DECISIONS

| Reference | Site | DDC | WTC | Description | |
|-----------|---|--|---|---|---|
| 26/00195 | 24 Trafalgar Drive Walmer Deal CT14 7FL | Grant Consent | Walmer Town Council objects to this application on the following grounds 1. That rolling pollarding every two years is too frequent and that proof that the works are needed is required before work begins. | Rolling consent to re-pollard one London plane (T1) the subject of Tree Preservation Order No 9 of 1998 to be undertaken once every 2 years for a maximum period of 10 years. | Pollarding is a recognized arboricultural management technique for London Plane. Returning the tree to previous pollard points is considered acceptable and consistent with good arboricultural practice The proposed works are therefore considered routine maintenance provided they are undertaken in accordance with BS Tree Work Recommendations. |
| 26/00146 | Shoreline House 82 Wellington Parade Walmer CT14 8AB | Grant Planning Permission | No Objection | Erection of a first floor front balcony with glass balustrade and replacement first floor windows | |
| 26/00126 | 5 Church Street Walmer Deal CT14 7RX | Grant Listed Building Consent | No Objection | Demolition of existing and erection of new chimney including remedial repairs | |
| 26/00125 | 5 Church Street Walmer Deal CT14 7RX | Grant Planning Permission | No Objection | Replacement rear chimney, repairs and associated works | |
| 26/00085 | 46 Cornwall Road Walmer CT14 7SA | Grant Planning Permission | Walmer Town Council Objects to this application on the following grounds. 1. That there is inaccurate information regarding the application as it has not been | Change of use of residential lounge room to hair salon | The proposal represents a small-scale home business within the settlement confines which would not result in any material harm to the character and appearance of the host dwelling or the surrounding area nor would it harm the amenities of the occupiers of the neighbouring properties and the host property. No harm to highway safety has been identified and the use has also been operated |

| | | | | | |
|----------|---|----------------------------|--|---|---|
| | | | <p>indicated as retrospective.</p> <p>2. Application says that no building work has been started, but the salon has already been opened and any works may have already been completed.</p> | | <p>previously from the site with no concerns raised. Accordingly, the development complies with policies PM1, E3, and TI1 of the Dover District Local Plan and the relevant provisions of the NPPF.</p> |
| 26/00030 | <p>10 York And Albany Close Walmer CT14 7RR</p> | Grant Consent | <p>Walmer Town Council objects to this application on the following grounds .</p> <p>1. There is no independent arboricultural report as requested by DDC or other evidence to support the application.</p> <p>2. On inspection the tree appears to still be healthy</p> | <p>Fell to ground level one Acer (Norway Maple) the subject of Tree Preservation Order No 10 of 2009.</p> | <p>On balance, the tree's declining condition, structural concerns, and its location within a high-use residential setting justify its removal on safety grounds. The loss of amenity is acknowledged but is outweighed by the need to address foreseeable risk.</p> <p>The proposed replacement planting is welcomed and will assist in mitigating the long-term impact on local tree cover and amenity.</p> |
| 25/01171 | <p>Meadowside Respite Centre Liverpool Road Walmer Deal Kent CT14 7NN</p> | Refuse Planning Permission | <p>No Comment.</p> <p>1. While we welcome the several reports that have been provided by KCC, DDC's tree warden and others, they raise more questions than answers. Questions which still need to be answered.</p> | <p>Formation of new vehicular access, widening of driveway and 14 parking spaces</p> | |

638. PLANNING APPLICATIONS – NEW

- i. **DOV/26/00031- Former Royal Marines , South Barracks, Canada Road, Walmer**
Erection of bollards, footpath crossovers, paved footpath, replacement roof to rifle range building and installation of pétanque court.
Resolved – Objection
Walmer Town Council objects on the following grounds:
1. That the damage to the local Heritage outweighs the potential benefit of the pétanque court.
Proposed: Cllr T Grist
Seconded: Cllr M Simpson
For:6 Against:0 Abstain: 0
- ii. **DOV/26/00284- 169 Dover Road Walmer CT14 7NB**
Erection of a single storey side/rear extension to create an annex and two storey side extension (existing garage to be demolished).
Resolved – No Objection.
Proposed: Cllr R Blackwell
Seconded: Cllr S Waite Gleave
For: 6 Against:0 Abstain: 0
- iii. **DOV/26/00292- 6 Apple Tree Gardens, Walmer, CT14 7US**
Erection of shed and extend patio.
Resolved – No Objection.
Proposed: Cllr S Waite Gleave
Seconded: Cllr M Simpson
For: 6 Against:0 Abstain: 0
- iv. **DOV/26/00309- 1 Apple Tree Gardens, Walmer, CT14 7US,**
Erection of single storey garage extension.
Resolved – No Objection.
Proposed: Cllr S Waite Gleave
Seconded: Cllr R Blackwell
For: 6 Against:0 Abstain: 0
- v. **DOV/26/00294- 14 Ardent Avenue Walmer CT14 7UE**
Erection of single storey rear extension.
Resolved – No Objection.
i. Walmer Town Council does not object to this planning application however it suggests the inclusion of a planning condition as laid out below.
i. That work does not begin on the extension until the local nesting birds have migrated as laid down in the Wildlife and Countryside Act 1981.
Proposed: Cllr M Simpson
Seconded: Cllr T Grist
For: 6 Against:0 Abstain: 0
- vi. **DOV/26/00077- Fairlight 68 Wellington Parade Walmer Deal Kent CT14 8AB**
Erection of detached single storey dwelling and garage (self build).
Resolved –Objection
I. Walmer Town Council objects on the previous grounds of the construction being out of keeping with the surrounding area.
II. The Council supports the comments from KCC Highways.
Proposed: Cllr R Blackwell

Seconded: Cllr T Grist

For: 5

Against:1

Abstain: 0

vii. **DOV/26/00267- The Church Of Jesus Christ Of Latter-day Saints, Gothic Close, Walmer, CT14 7TS**

T196- Field maple-fell to ground level, T198-Sycamore-crown reduce by 3 metres, T192- Sycamore-crown lift to 3 metres over highway footpath, all the subject of Tree Preservation Order NO 14 of 1976.

Resolved – No Objection.

Proposed: Cllr R Blackwell

Seconded: Cllr M Simpson

For: 5

Against:1

Abstain: 0

viii. **DOV/26/00338- Belgrave Court, 2 - 3 The Beach, Walmer, CT14 7HE**

Replacement of the window to front elevation.

Resolved – No Objection.

Proposed: Cllr T Grist

Seconded: Cllr M Simpson

For: 6

Against:0

Abstain: 0

ix. **DOV/26/00080- Land South Of Coastal View Beach Huts Promenade Walmer**

Installation of a beach sauna unit, changing room, office, storage unit, 4 planters and 3 picnic table and chairs

Resolved – Objection. To resubmit the original objections with the addition of the following:

1. Walmer Town Council has no objection in principle to the installation of a sauna or similar community amenity on the beachfront.
2. However we do have concerns over the current design, including the colours to be used within what is a conservation area and have therefore submitted the following objections which relate specifically to these elements of the application.

Walmer Town Council objects to this application on the following grounds.

1. The containers are not in keeping in design and colour within the conservation area.
2. The design is contrary to the current NPPF and Local Plan.
3. There is no ecological study for a construction of this nature.

Summary of concerns:

This proposal if approved in its present form would result in an overbearing and dominant form of development on a shingle beach forming part of Walmer Seafront Conservation area.

The design and orientation of the units would distort the character and appearance of the Walmer Seafront Conservation Area.

Policy PM1 requires all development to achieve high quality design and makes clear that development which is not well designed will not be supported. This proposal is for two large units together some 10m in length with their long side elevations facing the shoreline and obscuring views to the sea.

Policy SP15 This application is incomplete and does not comply with Policy SP15 which seeks to protect and conserve the district's heritage assets in a manner that is appropriate to their significance. This requires decision-makers to identify and assess significance and take this into account to avoid or minimise conflict with conservation areas.

Policy HE2 provides that development will be supported only where it preserves or enhances the conservation area's special character and appearance. The proposal for the units to be coloured black which means that they resemble black shipping containers with maximum, detrimental visual impact. They are also out of keeping with all the existing beach huts which are painted white to reduce their impact on the open skies and natural shingle beach scene.

Section 72(1) of the Planning (Listed Buildings and Conservation Areas) Act 1990 requires special attention to preserving or enhancing conservation area character. Identified heritage harm must be given considerable importance and weight, not treated as marginal.

Policy WDS7 in the Walmer Design Statement says: Development in Walmer should respect the SNCI, Undeveloped Coast and Lower Walmer Conservation Area designations along the coastline of the parish. **No development or planting should be permitted that would obstruct or restrict the open character of the Walmer seafront.**

The submitted application is incomplete:

The Local Plan expects supporting material, including the Planning and Heritage Statements, to demonstrate how proposals respond to adopted design policies and associated guidance, including relevant Conservation Area Appraisals, the Kent Design Guide SPD, and The Walmer Design Statement. This supports the NPPF's emphasis that correct, proportionate information is crucial to good decision-making.

The Planning Statement fails to address key issues including.

- Water storage.
- Noise pollution.
- Advertising boards attached to the units.
- Waste and recycling facilities.
- Heating: Proposals for the storage and disposal of the necessary combustible materials for a proposed 'wood burning sauna stove.
- Landscape: There is no landscape character assessment.
- Ecology and Biodiversity: There is no preliminary ecological appraisal.

Proposed: Cllr T Grist

Seconded: Cllr M Simpson

For: 5

Against:1

Abstain: 0

639. AFFORDABLE HOUSING PLANNING DOCUMENT

- i. To discuss the new Draft Affordable Housing Supplementary Planning Document from DDC.

Resolved – Noted

Proposed: Cllr J Murray

Seconded: Cllr M Simpson

For: 6

Against:0

Abstain: 0

640. DATE OF NEXT MEETING

Tuesday 9th June 2026 at 7pm.

The meeting closed at 20:30

Signed Dated



WALMER TOWN COUNCIL

62 The Strand, Walmer, Deal, Kent CT14 7DP

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Minutes of the meeting of the Climate Emergency Working Group held on Thursday 26th March 2026 at 62 The Strand, Walmer, at 7.00 pm

Present: Cllr S Waite-Gleave (Chairing)
Cllr R Blackwell
Cllr P Findley
Cllr M Eddy

Invited Guest : Mr Jim Stokes of Downs Sailing Club

Officers present: John Miles (Administration Officer)

1. APOLOGIES FOR ABSENCE

- Apologies received from Mrs S Fisher.

2. DECLARATIONS OF INTEREST

- None Received.

3. MINUTES OF THE PREVIOUS MEETING

- **Resolved:** That the minutes of 19th January 2026 be taken as an accurate record.
 - Proposed by: Cllr Findley
 - Seconded by: Cllr Blackwell
- For 3 Against 0 Abstain 1

4. COMMENTS FROM THE PUBLIC

Resolved – Brought forward to before Item 5

Proposed – Cllr Waite Gleave

Seconded – Cllr Eddy

For: 4 Against:0 Abstain: 0

- Mr J Stokes from the Downs Sailing Club addressed the members of the committee regarding the upcoming NSSR National Schools Sailing Regatta in late July 2026.
- All planning seems to be going well, with contractors signed up for the regatta.
- Due to long term costs, a permanent water fountain/filling station will not be installed for the regatta. Instead, a temporary one will be set up.
- Mr Stokes will contact the town clerk regarding the temporary closing of the Cornwall Road entrance to the drill field.

- Members of the council are to be invited to a presentation and questions evening before the regatta begins.
- Plans and other information regarding the regatta's use of the green and the drill field will be forwarded to WTC & DDC. Including arrangements for storage of materials. Emergency services, Coastguard and RNLI will have a briefing evening in June, WTC to be invited.
- Once the purchase of water bottles is confirmed, WTC and DSC will work together on a sticker for the exterior.
- WTC have been offered a full A5 page free as 'supporter' in the DSC brochure to be sent out to numerous other groups for the regatta. We will be informed of the deadline for artwork, WTC entry may mention active travel routes and hospitality outlets.

Actions: Admin to look over design for water bottles.

5. MATTERS ARISING FROM PREVIOUS CEWG AND A&E MEETINGS

- Updates from chair will be added to later entries
- **Noted:** The working group received an update on previous actions from Admin.
- Working group were also informed that the meeting between WiB Cttee and Kent Wildlife Trust went ahead on 25th March 2026, slides circulated by email.
- Regarding the locations for drop kerbs in Walmer, Cllr Eddy will be meeting with KCC officers about the current HIP.

6. ONGOING PROJECTS

Transport and Active Travel

• EV Points

- **Noted:** Working Group received up to date costs for 2026.
- **Noted:** Working group received a comparison of costs and profit share between 2024 and 2025. Monitoring by admin indicates appropriate use of charging sites.
- **Noted:** Working Group received a response from KCC regarding future development of EV points in Walmer. Cllr Waite Gleave informed the working group about a recent article online about Ministry LEVI grant to KCC for EV plans and will forward it to admin.
- Members noted that most of the priority locations for EV charge points in Walmer are in the Lower and Middle Walmer wards and it may be prudent to investigate places in Upper Walmer, also.
- KCC are accepting locations from members of the public for new LEVI EV points.

Water Filler Installation

- **Noted:** The update for the water filler station was received by the working group
- For the report to A&E, it was requested that a sketch plan of the location of the water filling station and the hard standing be included.

Resolved – Recommendation to be sent to A&E once the report is double checked and redrafted to allow for more information to be added.

Proposed – Cllr Waite Gleave

Seconded – Cllr Findley

For: 4 Against:0 Abstain: 0

Actions: Admin and Cllr Waite-Gleave to write an updated report to A&E regarding the purchase and installation of the water filling station

Coastal Pollution and Recovery

- Cllr Waite-Gleave informed the working group that she has been in contact with leader of DDC Cllr Kevin Mills regarding the sea water status around Deal and Walmer, and the provision by DDC of year-round signage referring public to the year-round alerts from app <https://www.southernwater.co.uk/our-region/clean-rivers-and-seas-task-force/rivers-and-seas-watch/>
- Water testing will be going ahead this year in several location, with notices posted like last year.
Resolved – To continue with four water tests this year at Walmer Castle.
Proposed – Cllr Findley
Seconded – Cllr Eddy
For: 4 Against:0 Abstain: 0
Actions: Water testing to continue between April and October 2026.

Nature Recovery and Pesticide Free Walmer

- Several entries in the Climate action plan are to be updated.
- An amendment was added to the allotment tenancy regarding the use of chemical additives; a more comprehensive version is to be considered in the future.
- The working group have requested that a two-sided, A5 leaflet be created to be sent out to current and future allotment holders. This is to inform them of the side effects of chemical pesticides and the possible alternatives that can be used.
Resolved – Working group requests that officers and A&E chairman collaborate to produce a leaflet to inform allotment users about organic gardening and NAS advice.
Proposed – Cllr Findley
Seconded – Cllr Eddy
For: 4 Against:0 Abstain: 0
Actions: Admin to work with A&E Chairman regarding leaflet about the use of chemical additives in allotments.
- Cllr Waite Gleave informed the working group about the meeting with KWT regarding the possibility of upgrading the protective status of Hawkshill Freedown from LWS to LNR.

7. WASTE & POLLUTION REDUCTION

Walmer Against Plastics Pollution

- **Noted:** Certificates and stickers have been received, Cllr Waite Gleave to visit and hand out to local businesses as a thank you for cutting down on single use plastics.
- Members indicated that there was also a need to publicise this more, as it effects the health of both humans and wildlife.

8. WALMER LOCAL RESILIENCE PLAN

- Cllr Waite-Gleave informed CEWG that the proposal for the Local Resilience Plan for Walmer be going to the full council meeting in April, following meeting 23/3/2026 with clerk, Cllr Simpson & Cllr Waite-Gleave.
- Members supported the idea of the WTC resilience plan, several volunteering to sit on a working group. Autumn 2026 was noted as a guideline for a completed first draft of the plan.

- **Noted:** A recommendation to the full council about the plan and that CEWG welcomes the suggestion from officers for the formation of a Resilience Plan working group/task and finish group as a constructive way forward.

9. NATURE AND BIODIVERSITY GRANT

- **RESOLVED-** Working Group approved the grant application from Downs Sailing Club to be sent to the next meeting of the A&E Committee.

Proposed by: Cllr Eddy

Seconded by: Cllr Findley

For 4

Against 0

Abstain 0

10. POSSIBLE NEW/FUTURE AIMS AND INITIATIVES.

- Priority is to implement items on Climate Action Plan.

11. DATE OF NEXT MEETING

Thursday 28th May at 7pm.

Meeting ended at 20:45

Financial information

Bank Balances as at 23/06/26

| | |
|---------------------|--------------------|
| Charity Bank | £104,485.29 |
| Redwood bank | £104,000.41 |
| Unity Trust current | £29,372.28 |
| Unity Trust Deposit | £317,533.97 |
| Total | £555,391.95 |

Committee budget vs spend 2026/27 as at 31/05/26

| Committee | Budget | Spend | notes |
|------------------------------|-------------|------------|-------------------------------------|
| Amenities and Environment | £ 28,000.00 | £ 4,322.00 | includes CEWG |
| Events | £ 16,500.00 | £ 558.99 | |
| Finance and General purposes | £ - | | |
| Human Resources | £ - | | |
| Planning | £ - | | |
| Walmer in Bloom | £ 26,800.00 | £ 2,842.76 | includes Hawkshill and Peace Garden |



Item: Dover District Councils car parking strategy

Date: 16/06/26

Meeting: July Full Council

From: Roland Aldred

In 2024 Walmer Town Council responded to the initial proposals made by the external contractor advising Dover District Council, objecting to the proposals at Borrow Pit car park. The recommendations are:

Charging regime:

Free car park.

Observations:

- 1 motorhome observed on Saturday.
- Potential location for dedicated motorhome parking.
- For a charging structure to be put in place, on street restrictions on surrounding roads may be needed and should be investigated further.

Along with these recommendations notes were made that the surface required attention. The report also recommended advocating for improvement to local bus services and active travel to use Borrow Pit to expand the catchment area of car parks for Deal Town Centre.

The reason behind the strategy on car parking is that the model suggests by 2040 Deals car parking provision will be significantly more demand for car parking spaces than there are car parking spaces available. Thus, increases in charges are being recommended to help improve the turn over of spaces. During peak season on a Friday and Saturday the existing supply is already slightly below the capacity of spaces, the higher forecast shows a shortfall

of just over 120 spaces with the lower end of growth showing a shortfall of 100 spaces. This does not include the removal of spaces at South Street should these be removed a further 14 spaces are lost.

Dover District Council agreed to progress phase one of the overall car parking Strategy from April 2026 this involved the increases at various car parks around the district but did not affect the Borrow Pit. The resolution passed at Dover District Council stated that a future review of phases two and three would take place. Phase two which looks to include Borrow Pit under the rural car parks heading.

The next step is that Dover District Council will carry out a review and in July will be pulling together the scope of the review including financial information on the costs of running the car parks. After this engagement will be sought with the Town/Parish Councils, this will be in the form of meetings to discuss options and an opportunity for the Town/Parish Council to share ideas.

For noting.



Item: Consultation on the removal of the on-call section at Deal Fire Station.

Date: 16/06/26

Meeting: July Full Council

From: Roland Aldred

In the last month the local newspapers have published articles regarding the closure of five fire stations in Kent and the removal of the on-call section within 4 further stations with the county.

This has been confirmed from a news story on the Kent Fire & Rescue website and Deal Fire Station has been proposed as one of the stations to lose the on-call section. On call refers to paid professionals who respond to emergencies while carrying a pager. Rather than being stationed full-time, they operate from home or their workplace, dropping what they are doing to reach their local fire station within 5 minutes when a call comes in. It should be noted that Deal Fire Station has a full-time crew currently alongside the on-call section.

This means that there are two Fire Engines at the station in Deal, the proposal would remove one of these engines.

There is a clear statement that Deal Fire Stations full-time crew are not being proposed to be removed and that Deal Fire Station will continue to be operational.

The consultation starts from Thursday 25th June 2026 and at this point data will become available for review on <https://www.kent.fire-uk.org/news-and-incident>, at present the suggestion of the news article is that the data suggests that Deal Fire Station has a reduced need for the second engine, providing an over provision and that money used to on these engines could more effectively be invested elsewhere.

Members to decide if Walmer Town Council wishes to comment on the proposal.